

## Online Class Registration Procedure

**Logging In:** Type in address bar  
www.bodymindcentre.com  
On top of home page click **client login**  
new window will open up, Top right  
corner, type in your e-mail address and  
your password and then maneuver through the program



### To sign in for a single class:

Make sure to click on to the **classes tab**  
ensure the right date and time  
Once you find the class, click the **SIGN IN** to the left of  
the class name This will bring you to a new page  
On this page you will click the  
**MAKE A SINGLE RESERVATION**

To review your schedule and profile information you can  
go to the **MY INFO** Tab, then click to **My Schedule** at the  
top of the screen

### Canceling a Class Sign in:

Go to **MY INFO** and open up My Schedule  
To the right of the class you are registered in,  
click **CANCEL**

*We appreciate you cancelling out of your home and / or  
drop in classes when you will not be attending so we can  
make room for your friends on the waitlist.*

**Username:** \_\_\_\_\_

**Password:** \_\_\_\_\_

## Important Reminder

As a BMC Member you will still have to reserve your  
two home classes over the phone or at the front desk,  
unlimited drop ins can be reserved online the day of  
or for the next day.

If you have a 12 Drop in Pass, you can sign in for any  
class the day of or for the next day online.  
Advance of 24hrs registrations still need to be made  
with the front desk.

All classes have limited capacities, if you can't make it to  
your registered class; please cancel either online  
or over the phone.

If you are put on a waitlist, don't get discouraged.  
We always try our best to fit as many people comfortably  
in the class as possible.

We are moving to this online system so more people can  
drop-in. Therefore if you miss two classes without  
canceling online or notifying the Bodymind Centre then  
you will be removed from your registered class and will  
lose the online password privileges.

**Contact: 1(807)344-1628**  
**E-mail: info@bodymindcentre.com**

THANK YOU FOR BEING WITH US